

# Memo

**To:** Chevy Chase Village Board of Managers  
**From:** Jacqueline Parker, Administrative Assistant/Temporary Community Liaison  
**CC:** Shana R. Davis-Cook, Village Manager  
**Date:** 6/4/2012  
**Re:** Village Hall Use for May 2012

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Below is a chart that reflects the type and frequency of events held in the Village Hall for the month of May, 2012.

Type of Event	Number of Uses	Total Net Revenue
Rentals (Private Events)— Birthday Party, Non-Profit Meeting	2	\$650
Community Use—Board of Managers Annual Meeting, 2 Chevy Chase Open Space Meeting	3	\$0.00
Fee Waiver Use/Public Use—3 Chevy Chase @ Home's Meet and Mingle Events, Chevy Chase Garden Club Meeting.	4	\$0.00

CHEVY CHASE  
VILLAGE  
ESTABLISHED 1890